

## ACH Bank Draft Payments Sign-Up Form

### CUSTOMER INFORMATION

**Name:** \_\_\_\_\_

**5 digit Location (7XXXX):** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

### FINANCIAL INSTITUTION INFORMATION

**Bank Name:** \_\_\_\_\_

**Bank Routing/Transit No:** \_\_\_\_\_

**Name on Account:** \_\_\_\_\_

**Account Type (check one):**    ☐ CHECKING    ☐ SAVINGS

**Account No:** \_\_\_\_\_

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for ACH transactions, and that I am authorized to provide this information.

I authorize Grand Lake Public Works Authority to deduct my utility payments from this bank account via Electronic Fund Transfer. I understand sending a written notification to Grand Lake Public Works Authority will revoke this authorization.

Grand Lake Public Works Authority reserves the right to cancel Electronic Fund Transfers due to insufficient funds without notice.

\_\_\_\_\_  
Print Authorized Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

### ATTACH A VOIDED CHECK HERE.

- Take a check for this account out of your checkbook.
- Write 'VOID' in large letters in ink across the front of the check.
- DO NOT SIGN THE CHECK!
- Staple the check to the form in this space.

(Note: If this is a new account, you may need to wait until your checks arrive before submitting this form.)